

# CUMBERLAND CITY LOCAL HERITAGE AWARDS GUIDELINES

## Category 1 - Best Maintained Heritage Property

### OVERVIEW OF CATEGORY

To recognize the work of property owners to maintain and enhance the appearance of a heritage property. This may be private, government or civic.

This category comprises two Divisions:

- Best Maintained Heritage Property - Private
- Best Maintained Heritage Property - Government, Civic or Religious

### ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The property generally presents well to the street and is well maintained.
- b) The property shows no visible signs of deterioration when viewed from the street.
- c) The property has a well-maintained garden that complements the item.
- d) The maintenance of the property enhances its character and charm.
- e) The property adds value to the character of the street.

### NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Complete the nomination form to put forward a specific property.
2. Ensure that the property is not a Council asset.
3. Ensure that the property is located within Cumberland City and currently listed as a heritage item in the Cumberland Local Environmental Plan (LEP) 2021
4. Obtain the permission of the landowner to nominate the property.
5. Include photos of the property to accompany the completed nomination form (mandatory requirement).
6. Obtain the landowner's permission for judges to view the property from the street and allow Council officers to take a photo of the property from the street.

### JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess each nomination submitted including nomination form, photos and other information.
2. View properties from the street (optional).
3. Allocate a score out of ten for each of the assessment criteria (as listed above).
4. Total the scores for each entry, the entry with the highest score is identified as the Category Winner.
5. Council's Director, Environment and Planning to confirm the Award Category recipients.

### PRIZES

Winners - Bronze plaque, framed certificate, and gift basket

## Category 2 – Restoration and Development (including adaptive re-use)

### OVERVIEW OF CATEGORY

To recognise work done to restore or develop a property to highlight and enhance the appearance of the heritage property. This includes the adaptive reuse of a heritage item in a way which respects its heritage characteristics.

### ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The restoration/adaptive reuse works have significantly enhanced the character and charm of the property.
- b) The restoration/adaptive reuse works are sympathetic to its heritage significance.
- c) The restored/developed property presents well to the street.
- d) The restoration/adaptive reuse works have removed any visible signs of deterioration when viewed from the street.
- e) The restoration/adaptive reuse works provide visible evidence of the owner's commitment to the preservation of heritage.

### NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the nomination form nominating a property.
2. Ensure that the property is not a Council asset.
3. Ensure that the property is currently listed as a heritage item in the Cumberland Local Environmental Plan (LEP) 2021
4. Obtain the permission of the landowner to nominate a property.
5. Obtain the landowner's permission for judges to view the property from the street and allow Council officers to take a photo of the property from the street.
6. Provide details of the restoration/development work carried out on the property (mandatory requirement).
7. Provide photos showing before restoration and after restoration/ adaptive reuse works (mandatory requirement).
8. Ensure that all restoration/adaptive reuse works nominated were carried out within the last two years.

### JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess each nomination submitted with each standard nomination form, submitted photos and other information.
2. View properties from the street (optional).
3. Allocate a score out of ten for each of the assessment criteria (as listed above) with 0 being the lowest and 10 the highest.
4. Total the scores for each entry, the entry with the highest score is identified as the Awards Category Winner.
5. Council's Director, Environment and Planning to confirm the Award Category recipients.

### PRIZES

Winners - Bronze plaque, framed certificate, and gift basket

## Category 3 - HistoResearch: researching our local history

### OVERVIEW OF CATEGORY

Participants (individuals or groups/organisations) are invited to research an item or person or event or place of local history and reflect on the National Trust Heritage Festival theme of that year. The research may be presented in a written (text based) form such as an essay or poetry; digital form (including audio visual), or visual art form such as photographic, mixed media or other works. The research may include heritage studies, archaeological preservation, or any other effort in the heritage field. Entries using innovative digital and mixed media forms are encouraged.

This category comprises two Divisions:

- Junior Division: Year 5 to Year 8 (inclusive).
- Open Division: Open to all members of the community aged 15 years and above, including high school students.

Entries may be by individuals or groups.

### ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The work makes a substantial contribution towards preserving, enhancing, interpreting, or highlighting Cumberland's heritage.
- b) The individual or group's entry displays an outstanding appreciation of local heritage.
- c) The work raises awareness and understanding of Cumberland's heritage.
- d) The work is original, and all sources appropriately acknowledged.

### NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Submit the work (the entry) with the completed nomination form.
2. Ensure that the nominee's entry is submitted in the appropriate division. Any group entry comprising members from both age divisions may only enter the Open division.
3. Ensure that the work is related to an element of Cumberland's history and heritage.
4. Only one entry can be submitted per person, group or organisation (i.e. historical society, research group, etc.).
5. Ensure that the content is the original work of the entrant, and demonstrates an element of primary research, and that any information sources are appropriately referenced.
6. Ensure that the owner of the work has given permission for the work to be nominated.

### JUDGES' RESPONSIBILITIES

Judging will be undertaken by the Cumberland Heritage Committee as follows:

1. Assess work submitted with each standard nomination form.
2. Allocate a score out of ten for each of the assessment criteria (as listed above) with 0 being the lowest and 10 the highest.
3. Total the scores, the entry with the highest score is identified as the Division Winner.
4. The Cumberland Heritage Committee may only award an entry as the winner if it is considered to be of a high standard and meets all the conditions of entry and category criteria.
5. Council's Director, Environment and Planning to confirm the Award Category recipients.

### PRIZES

Junior Division	Open Division
<p><i>Winner:</i> \$400 book voucher (or eBook voucher) and framed certificate</p> <p><i>Two Runner Ups:</i> \$100 book voucher each (or eBook voucher) and framed certificates</p>	<p><i>Winner:</i> Framed certificate plus prize with a total value of up to \$1,000. Choice of either:</p> <ul style="list-style-type: none"> <li>• Accommodation for 1 night at one of three pre-determined heritage listed properties in the Blue Mountains; OR</li> <li>• Bridgeclimb Sydney gift voucher for three people and three tickets for an Aboriginal Dreaming tour of The Rocks Sydney</li> </ul>

	<p><i>Runner Up:</i> Framed certificate and two tickets for the Tribal Warrior Cultural Cruise.</p>
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## Category 4 - Keeper of the Stone (Children's Heritage Award)

### OVERVIEW OF CATEGORY

To encourage primary school children to learn about, and be involved in, local heritage. The category is run as a colouring-in competition utilising an image based on the theme of the National Trust Heritage Festival for that year.

The category comprises two Divisions:

- Division 1 comprising Kindergarten to Year 1 (inclusive).
- Division 2 comprising Year 2 to Year 4 (inclusive).

A winner is selected from each Division. Of those Division winners, one will be determined as the overall winner of the Category.

### ENTRY AND ASSESSMENT CRITERIA (Conditions of Entry)

- a) The work presented is creative and innovative.
- b) The work provides original insight into what "heritage" means to Cumberland's young residents.
- c) The work displays an appreciation of Cumberland City's heritage.
- d) The work contributes to Council's understanding of young residents' views regarding heritage.

### NOMINEES' RESPONSIBILITIES (Conditions of Entry)

1. Fill in the entry form and colour in the stencil image.
2. Submit the nominated work with the completed entry form.
3. Ensure that the owner of the work has given permission for the work to be entered for this award.
4. Ensure that owners of the works submitted are in Kindergarten to Year 4.

### JUDGES' RESPONSIBILITIES

All entries will be divided into their respective Division.

Up to twenty (20) entries will be shortlisted for each Division. Shortlisting of entries will be undertaken by Council Officers.

Judging of the shortlisted entries will be undertaken by the Cumberland Heritage Committee. The judging process will be as follows:

1. Assess work submitted with each standard entry form.
2. Each Cumberland Heritage Committee member votes for the top five (5) entries in each Division.
3. Tally the votes received for the entries of each Division. The entry in each division with the most votes is declared the winner. Where an equal number of votes are received by two or more entries in a Division, the committee members are to agree the winning entry.
4. With reference to the winning entry of each division only, the members must then agree the overall winner of the Category with the other division winner being the runner-ups of the Category.
5. Council's Director, Environment and Planning to confirm the Award Category recipients.

### PRISES

Division 1	Division 2	Overall Keeper of the Stone winner
<i>Winner: \$100 book voucher (or eBook voucher) and framed certificate</i>	<i>Winner: \$100 book voucher (or eBook voucher) and framed certificate</i>	<ul style="list-style-type: none"> <li>• To care for the perpetual Cumberland City Heritage Stone for 12 months</li> <li>• \$100 book voucher (or eBook voucher)</li> <li>• Framed certificate</li> </ul>
<i>Three Runner Ups: Framed Certificates</i>	<i>Three Runner Ups: Framed Certificates</i>	

*Note: the overall winner will have also been the winner of one of the divisions*